RESIDENCE PERMIT FOR A LONG-TERM EU RESIDENT

What is a long-term resident's EU residence permit?

It is a legal right which allows you to reside in Poland indefinitely. It is granted in the form of an administrative decision in accordance with the terms of the EU Directive regulating the status of long-term residents in the EU. Granting of the permit requires, as a rule, prior uninterrupted residence in Poland for a period of 5 years.

Who grants the permit?

- ☑ **the voivode competent for your place of residence in Poland**
- ☑ **the Head of the Office for Foreigners (as the appeal authority)**

To whom is the permit granted?

A non-EU foreigner or a stateless person who has been legally and continuously, as a rule, for at least 5 years and intends to continue to reside in Poland.

Additional requirements:

- stable and regular income of an appropriate amount;
- health insurance;
- legal title to occupied premises;
- proven knowledge of Polish language.

Excluded from the possibility of obtaining this permit are foreigners who, at the time of submitting the application, are staying in Poland, inter alia:

- in order to pursue studies, vocational training, education;
- in connection with granting a residence permit for humanitarian reasons, a permit for tolerated stay, asylum or temporary protection, or applying for international protection or asylum;
- on the basis of certain types of temporary residence permits.

The permit is granted indefinitely. The first residence permit is issued *ex officio* and subsequent documents are issued upon application, each for a period of 5 years.

Procedure for granting a residence permit for a long-term EU resident

1. **READ INFORMATION ON THIS PERMIT**
   You will find them on the MOS portal in the “Read the information” section.

2. **PREPARE TO SUBMIT YOUR APPLICATION**
   Make sure you can confirm your identity and sign the application via login.gov.pl. Gather all the information and documents you need for filling out and processing your MOS application.

3. **LOG IN TO THE MOS**
   You will do this through login.gov.pl, once you have registered your user account.

4. **FILL OUT THE APPLICATION FORM IN THE MOS**
   Use the prompts provided as context-sensitive help, if necessary. Attach a digital photo, a scan of all pages of the travel document and other necessary attachments to your application.

If you have any doubts - before submitting the application - raise them with the relevant Voivodeship Office using the contact form, via the hotline or during your appointment.

5. **CONFIRM AND SEND THE APPLICATION WITH ATTACHMENTS**
   Sign the documents with a trusted signature, qualified electronic signature or personal signature via login.gov.pl.

6. **DOWNLOAD AND SAVE UPO**
   If the application is sent correctly, you will receive an official confirmation of receipt (UPO).

If you do not receive it, it means that the application has not been successfully submitted.

7. AWAIT THE VOIVODE'S RESPONSE

You will receive a summons to appear in person at the office and to present the necessary information and documents.

8. GO TO THE OFFICE AND COMPLETE THE FORMALITIES

- present your travel document,
- present the legal title to occupy the dwelling in which you are staying,
- give your fingerprints and specimen signature,
- supply all the required documents.

9. WAIT FOR THE CERTIFICATE TO BE ISSUED

The voivode will issue you with a certificate confirming that you have submitted your application in time. This will ensure that your continued stay in Poland is considered legal until the proceedings are completed with a final decision. The certificate will be sent to you via the MOS or you can collect it during your appointment.

10. ACTIVELY PARTICIPATE IN THE ADMINISTRATIVE PROCEDURE

The voivode will conduct administrative proceedings and, if necessary, will summon you to provide further documents or explanations. Do not ignore these summons. You will be able to access your case file before the decision is issued.

11. THE VOIVODE'S DECISION

if he/she decides to grant you a permit – you will receive a residence permit document (personal collection required);

if not – you can lodge an appeal with the Head of the Office for Foreigners within 14 days of the delivery of the decision.

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