

CHECKLIST

Student mobility:

Getting to know the information on the student mobility notification procedure available at MOS

Checking whether the foreigner meets the basic conditions for the use of mobility, i.e. for example whether they have the appropriate residence permit or long-stay visa issued by another EU Member State

Checking whether there are grounds for an opposition decision

Preparation of a notification containing the elements specified in Article 149b(2) of the Act of 12 December 2013 on Foreigners

Attaching a certified copy of the foreigner's residence permit or long-stay visa, issued by an EU Member State, entering the endorsement "student"

Attach proof of health insurance

Attaching proof of payment of the tuition fee – if the foreigner studies for a fee

Attaching proof of sufficient funds to cover the cost of living (on a monthly basis), including the attachment of evidence confirming the amount of housing costs

Attaching proof of sufficient funds for the return journey to the EU country that issued the residence permit or visa to the foreigner

Attaching proof of authorization of the unit conducting studies to submit a notification and representation to the Head of the Office for Foreigners regarding the notification of student mobility

Submission of the notification with attachments in person (at the Office for Foreigners general office at 33 Taborowa Street in Warsaw), via the postal operator (Taborowa 33, 02-699 Warsaw) or via the Office for Foreigners electronic mailbox via ePUAP (to the address of the box: /udsc/skrytkaespl). In order to speed up the circulation of paper documents, it is suggested to add the note "Student mobility – notification" on the envelope.